

## Parent Carer Forum - Agenda

Thursday 13<sup>th</sup> February 2025. 10am – 12pm

This meeting will be held **ONLINE ONLY**. Please click the link below to join the meeting:

[Teams Meeting Link \(click here\)](#)

<b>Agenda item 1</b>	<b>Welcome and Introductions</b>
Lead:	Jacqui Parfitt / Katie Rowe
Time Allocated:	5 minutes

<b>Agenda item 2</b>	<b>2025 Short Breaks Update</b>
Lead:	Jacqui Parfitt / Katie Rowe
Time Allocated:	1 hour 15 minutes
Detail to cover:	<ul style="list-style-type: none"><li>- Update on the 2025 Short Breaks parent carer survey</li><li>- Workforce Development update</li></ul>

<b>Agenda item 3</b>	<b>Short Breaks Surgeries</b>
Lead:	Jacqui Parfitt / Katie Rowe / PaCC Representatives
Time Allocated:	45 minutes
Detail to cover:	<p>During the final 45 minutes (Agenda item 3), you will have the option to join short breakout sessions with the Short Breaks team and PaCC representatives. These sessions provide an opportunity to discuss individual queries or book agency PA support for the February half term.</p> <p>Participation in these breakout rooms is entirely optional, and parent carers are welcome to stay behind at the end of the session if they wish to take part.</p> <p>If you are unable to attend the Parent Carer Forum but would like to arrange a call with the Short Breaks team to discuss half-term support or any other queries, please contact <a href="mailto:Short.Breaks@brighton-hove.gov.uk">Short.Breaks@brighton-hove.gov.uk</a>.</p>

# Short breaks update



If you have any other questions or concerns, please do not hesitate to contact us:  
[Short.Breaks@Brighton-Hove.gov.uk](mailto:Short.Breaks@Brighton-Hove.gov.uk)